



Whitehall Public Library's

# Holiday Craft Show Fundraiser - 2018



100 Borough Park Drive, Pittsburgh, PA 15236  
Phone: 412-882-6622 \* Fax: 412-882-9556  
www.whitehallpubliclibrary.org

Prospectus for Whitehall Public Library - Holiday Craft Show Fundraiser  
**Note: We can only accept crafters with hand-made items for this show. No vendors, please.**

Date: Saturday, November 10, 2018  
Location: Caste Village Commons [Inside Mall] | 5301 Grove Road, Pittsburgh, PA 15236  
Time: 10:00 A.M. – 4:00 P.M.  
Deadline: **October 6, 2018** or until all space has been sold. **Limited Space Available!!**

- Fee:
- **\$30.00 for each 6' x 4' of space**
  - **All participants must supply their own table(s) / chair(s)**
  - Space will be reserved on a strictly first-come, first served basis upon receipt of payment and completed application.
  - If you have not arrived by 9:15 a.m. your space may be reassigned - no refunds permitted
  - For reasons of safety and space consideration, racks or shelving of any kind may not be placed outside of your designated space.

Payment: Send entry fee (make checks payable to Whitehall Public Library), completed application, and signed waiver form by October 31, 2018 to:  
Whitehall Public Library | 100 Borough Park Drive, Pittsburgh, PA 15236  
Attention: Brandon Taper/Holiday Craft Show

**NOTE: As this is a library fundraiser, all entry fees are non-refundable**

Contact: Brandon Taper - Email: [taperb2@einetnetwork.net](mailto:taperb2@einetnetwork.net) | 412-882-6622

Whitehall Public Library - Holiday Craft Show Fundraiser

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email \_\_\_\_\_

Your website (if applicable) as you would like it to appear in our publicity \_\_\_\_\_

What will you be showcasing at our craft show? \_\_\_\_\_

[Set-up will be the morning of the show from 7:00 - 9:30 a.m. You will be contacted with further information.]

**State the number of spaces that you will require for your display:**

\_\_\_\_\_ 6' x 4' ft. space/s X \$30 each = \_\_\_\_\_

Staff use only
_____ PAID _____ DATE

*I understand that the Whitehall Public Library is **not** responsible for damage to any items that may occur during this event, and that the table fee is nonrefundable.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of Vendor: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

**HOLD HARMLESS WAIVER, RELEASE AND INDEMNITY AGREEMENT**

I, \_\_\_\_\_, in consideration of Caste Village Inc. and Oxford Development Company agreeing to donate the use of the property hereinafter referenced, do hereby WAIVE AND RELEASE any and all claims or damages whatsoever, known or unknown, in law or equity, including, without limitation, negligence or contract, I had, have, or may have for any and all loss or damage to property, personal injury or any other thing against Caste Village Inc. and/or Oxford Development Company, as a result of my participation in the activity scheduled for November 10, 2018, in the Caste Village Commons area of Caste Village Shoppes owned by Caste Village Inc.

I understand and VOLUNTARILY agree to ACCEPT AND ASSUME THE RISK of property damage and personal injury as a result of my use of property and facilities owned by Caste Village, Inc. and managed by Oxford Development Company. Further, I agree that I WILL NOT, nor anyone acting on my behalf or claiming through me, INITIATE, BRING OR MAINTAIN ANY SUIT in Court or other tribunal to assert any claim, known or unknown for loss or damage to property, personal injury or any other thing AGAINST Caste Village Inc. or Oxford Development Company as a result of, arising from, related to or in connection with my use of the facilities or property of Caste Village Inc. or as a result of my participation in the event to be held November 10, 2018.

**I UNDERSTAND AND I AM VOLUNTARILY GIVING UP VALUABLE LEGAL RIGHTS BY SIGNING THIS INSTRUMENT AND INTEND THIS TO OPERATE AS A COMPLETE AND TOTAL WAIVER AND RELEASE TO THE FULLEST ESTENT OF THE LAW. I AM OVER 18 YEARS OF AGE AND COMPETENT TO EXECUTE THIS INSTRUMENT.**

DATE: \_\_\_\_\_ SIGNED BY: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_