

Whitehall Public Library Policies

Title	Hours of Operation
Date Approved	3/10/2010
Amended	
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Purpose:

To state the operational hours of the Library.

Statement of Policy:

The Whitehall Public Library, in upholding its mission to provide information services to the community, will be open the maximum number of hours as determined by the Library's Board of Trustees and Library Director in conjunction with its annual budget, for the convenience of Library users.

Hours of Operation:

Monday – Thursday 9:00 a.m. to 9:00 p.m.

Friday 1:00 p.m. to 5:00 p.m.

Saturday 9:00 a.m. to 5:00 p.m.

Sunday 12:00 p.m. to 4:00 p.m.

The Library is closed on Sunday during the months of July and August:

Saturday 9:00 a.m. to 1:00 p.m.

Sunday (closed)

Holidays:

The Library will be closed on the following holidays:

New Year's Day

Good Friday

Easter

Memorial Day

Independence Day

Labor Day

Thanksgiving

Christmas Eve

Christmas

New Year's Eve

The Library will close early on the following days:

Halloween – The Library will close at 5:00

Thanksgiving Eve- The Library will close at 5:00

While most closing dates are decided prior to the beginning of the calendar year in which they will occur, additional closing dates may be established during the year by the Library Director and the Board of Trustees. Closing dates will be posted in the Library and on the Library website unless closing is due to inclement weather or emergency.

Emergency closings are the responsibility of the Library Director and the Board of Trustees.

When the Library is closed, Library material may be returned to the Library in the built in "Depository Drop" adjacent to the Library entrance.