

Whitehall Public Library Policies

Title	Use of Library-Owned Equipment
Date Approved	3/10/2010
Amended	
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Purpose:

The Whitehall Public Library will establish guidelines for the use of all library equipment including but not limited to: laptop computer, video/TV/DVD player, projector, digital camera, microphone, die cut machine, etc. The Library will use its equipment in compliance with current copyright law.

Statement of Policy:

All Library equipment, including its laptop computer, television, DVD/Blu-Ray player, projector, digital camera, microphone, dye cut machine, etc., is for Library use only. Equipment shall be used by Library staff only, unless permission is given by a designated staff person.

The Library is not responsible for any damages which may occur to participant's personal equipment or material if used in conjunction with any Library equipment.

All library equipment will be utilized within the constraints of copyright law.