



# Whitehall Public Library Reopening Plan September 14, 2020

Please Note: This plan may change at any time depending upon the status of the COVID-19 pandemic.

The Library will open on September 14, 2020, with limited hours and services.

## **Hours of Operation**

- Mondays 10 a.m. to 4 p.m.
- Tuesdays 10 a.m. to 4 p.m.
- Wednesdays 10 a.m. to 8 p.m.
- Thursdays 10 a.m. to 4 p.m.
- Fridays 10 a.m. to 4 p.m.
- Saturdays 10 a.m. to 12 p.m.
- Closed Sunday

## **Curbside Pickup**

Although you may come into the library to pick up materials from the hold shelf, curbside services remain an option for those who prefer it. Just pull into the curbside pickup spot and call the library: 412-882-6622

## **In order to enter the library please note the following:**

- Face masks are required.
- Social distancing must be observed.
- Please sanitize your hands.
- Visits are limited to 10-15 minutes.

**All library materials must be returned to the outside book return.** Inside returns will not be accepted. And please note that items will remain on your account for several days as they are quarantined before being handled. Any accrued fines will be waived.

**In addition, please note that:**

- Second Chapter Café is closed.
- No food or beverages allowed in the library.
- Reading area is closed, newspapers and magazines are unavailable for browsing.
- Study carrels are closed, no private study or tutoring allowed at this time.
- Most seating has been removed, library visits should be brief.
- Library capacity is 30 (including staff).

**PC Services**

You may schedule an appointment for a 45 minute computer session. This can be done through [our website](#) or over the phone: 412-882-6622.

Library staff is unable to assist with one-on-one PC questions. Social distance must be retained.

The library is not handling any cash at this time. There are donation jars next to the printers.

**Scanning and FAX Services**

- A PC with a scanner may be reserved for a 45 minute session (see above).
- The library is able to FAX documents.

**Library Programs**

There are no in-person programs taking place at this time. Check our [website](#) for a calendar of virtual program offerings.

**Children's Library**

The Children's Library is limiting access to two families at any time. Families are required to follow social distancing. Adults must keep children

with them at all times. No child is permitted in the library without an adult. Browsing time is limited to 15 minutes. If the children's library is occupied, families may be asked to return to their vehicle, leave a cell number and staff will call when space is available.

Masks are required for both adults and children. Children under the age of 2 and those with a valid medical condition are exempt.

All Family Place toys and furniture have been removed. The Children's Library is currently for browsing only. All materials shall be checked out at the front desk. All returns must go in the outside book drop.

Children's staff will be available for assistance. Social distance must be maintained.