Whitehall Public Library Board Meeting: Jan. 12, 2021

Called to order by Tara Abbott 7 PM (Zoom Meeting, meeting recorded by Paula Kelly)

Present: Tara Abbott, Helen Dubina, Mary Rose Chasler, Marilyn Kail, Katie Kinnamon, Liz Tuttle, Paula Kelly (Library Director) Linda Book (Council Representative), Absent: Sandhya Adhikari

Tara welcomed newest board members, Liz and Sandhya along with Linda Book, Whitehall Borough Council Representative.


**Old Business:** Liz made motion to approve the Compensation Policy Revisions as posted on the website. Helen seconded. Unanimously approved.

Liz made motion to approve revised Paid Sick Leave Policy: **Full Time Employees** shall be entitled to seven (7) days paid sick leave per year for personal illness or injury after the first six (6) months of employment. Sick leave may be accumulated up to thirty (30) days. No pay will be given for unused sick leave at any time, including termination of employment. **Part Time Employees** shall be entitled to the same paid sick leave benefit for personal illness or injury after six (6) months of employment prorated based on the percentage of a full work week routinely worked by that employee. Hours of sick leave may be accumulated to the number of part time hours worked by that employee over a thirty day period. No pay will be given for unused sick leave at any time, including termination of employment. Seconded by Helen. Unanimously approved. Policy will be revised in the employment handbook.

Curbside pickup services will continue through Jan 2021. Paula will monitor recommendations from ACLA, concerns of staff, activity of neighboring libraries, etc. No decision about reopening at this time.
New Business: Tara introduced new members of the board. Tara will introduce new members to the council at the Jan. 20, 2021 Council meeting (via phone).
*Board Code of Ethics form signed virtually.
*2021 Signature cards for banking must be signed at the library. (president and treasurer)
*Friends Group Update: Annual Appeal (spring) and Love your Library (fall) will occur in 2021. In-person fund raising (author luncheon, book sale, etc.) canceled at this time for 2021. Memorandum of Understanding with the WPL is on the Friends agenda for their next meeting. Friends board will review bylaws this year.
*Board Committee Assignments tabled. Place on agenda for Feb 2021.

Announcements: * Next Board meeting – February 10, 2021 at 7:00 pm (virtual)
* Librarian’s Advisory Council (LAC) Meeting-January 14, 2021 at 10:00 am (virtual)
* Whitehall Borough Council Meeting, January 20, 2021 7:00 pm (virtual, via telephone) *ACLA Board Meeting – January 25, 2021 6:30 pm (virtual)
* General Membership Meeting – January 25, 2021 7:00 pm (virtual)
* Friends of the Whitehall Public Library Meeting, January 28, 2021 10:30 am (virtual)

Adjourned: 8:06 PM

Respectfully Submitted,

Mary Rose Chasler