Whitehall Public Library Board Meeting Minutes

April 13, 2022

Called to order at 6:58 p.m. in the Second Chapter Café.

Present: Marilyn Kail, Katie Kinnamon, Sandhya Adhikari, Jason Holliday, Liz Tuttle, Tara Abbott, Paula Kelly (Library Director), Kathy DePuy (Borough Council Representative). Absent: Mary Rose Chasler

Introduction of Guests/Visitors:
- Karen Starr – Library Bookkeeper
  - Karen provided the Board with an overview of her library background, along with her duties and responsibilities. She also reviewed the monthly financial packet consisting of the income statement, bill list and balance sheet.

April 2022 Board Meeting Agenda, March 2022 Minutes, March 2022 Financial Reports, March 2022 Bill List approved unanimously.

March 2022 Director’s Report was unanimously approved. Highlights – seed swap library display and the We Are All Neighbors circulating doll collection that will finally ‘premiere’ next month at a BWSD community event after a two pandemic-related delay. Paula also updated the Board and commended the Borough Manager, Courtney Wertz, for hosting the first of what will become quarterly communications-related meetings with all department heads. This was much appreciated by all at the library.

Old Business:
- Strategic Planning Committee Updates:
  - Received 900 responses to survey and the data is currently being analyzed. The Committee is still planning on holding specialized focus groups over the next several months.
  - Tara also informed the Board that the Baldwin Whitehall School District is engaged in their Strategic Planning program and suggested that the WPL Strategic Planning Committee form a subcommittee to reach out to the District regarding potential collaboration/partnership opportunities. This subcommittee will involve Marilyn, Jason, Tara and Katie.
- 2022 Friends’ Annual Campaign updates:
To date, the campaign has received over $12,000.00 in donations. The WPL’s new mascot, Browser, is “live” and is being actively promoted in a variety of formats.

- **Policy Reviews and Updates:**
  - Records Retention – borough solicitor will review prior to Board vote.
  - Second Chapter Café – motion to amend to include discussed changes and approve the policy as amended; approved unanimously.
  - Wireless Internet Access – motion to amend to include discussed changes and approve policy as amended; approved unanimously.
  - Whistleblower – borough solicitor will review prior to Board vote.

**New Business:**

- Book Challenges – ACLA Statement
  - Board discussion regarding ACLA’s decision as to how best create a statement addressing book challenges.

**Announcements:**

- Next Board Meeting – May 11, 2022, at 7:00 p.m.
- LAC Meeting – April 14, 2022, at 10:00 a.m.
- Whitehall Borough Council Meeting – April 20, 2022, at 7:00 p.m. (Katie Kinnamon will attend)
- Kathy Depuy reminded the Board about the recognition dinner and hopes everyone can attend.

Meeting Adjourned: 8:21 p.m.