



Whitehall Public Library  
100 Borough Park Drive  
Pittsburgh, PA 15236 412-882-6622  
[www.whitehallpubliclibrary.org](http://www.whitehallpubliclibrary.org)

### **Whitehall Public Library Mobile Hotspot Guidelines and Procedures**

The Whitehall Library has established a mobile hotspot-lending program to provide patrons with high-speed internet access.

- Patrons must be 16 or older to check out a hotspot, with a library account in good standing.
- If there are no available hot spots, patrons may request one and go on a waiting list by calling or asking at the library.
- Patrons will be notified when a hotspot becomes available for them to pick up. They will then have one week to pick up their device from the holds shelf.
- Hotspots circulate for three weeks.
- Patrons may be held responsible for up to \$100 in replacement costs if the hotspot is lost, damaged, or stolen. The library will not accept replacement hotspots or accessories purchased by the patron. The library's IT librarians may assess technological issues and charge the borrower accordingly.
- Hotspots must be returned, *in-person*, to staff at the front desk of the Whitehall Public Library.
- Patrons should promptly notify the library if there are any technical issues with the hotspot.